

Alachua County Housing Authority

REQUEST FOR PROPOSALS

FOR

AUDIT SERVICES

Q & A

703 N.E. 1st Street · Gainesville, FL 32601
(352) 372-2549 · Fax (352) 373-4097

The following questions have been received by ACHA during the procurement process. Answers have been provided as to the best of our knowledge.

- 1) Where can I see a copy of your prior audited financial statements?
 - a) Prior audited financial statements for the past two years have been added as an addendum to the RFP on the ACHA website www.acha-fl.com/procurement
- 2) Why is ACHA going out for audit?
 - a) Our Procurement Policy and the US Department of Housing and Urban Development require that contracts are resolicited every 5-years
- 3) Where there any issues with the current auditor? Do they intend to propose again?
 - a) We have had no issue with the current auditor and fully expect that they submit a proposal under this solicitation
- 4) How much of the audit testing do you expect will occur onsite in your office vs virtually?
 - a) Historically the auditors have completed the audit 100% on-site.
- 5) If the team is a remote team, can ACHA be flexible in having meetings via Zoom, Teams, or other similar platforms?
 - a) Yes, we can be flexible as necessary. However, we do not have any remote employees.
- 6) When would you prefer to have the audit start?
 - a) We prefer the audit to start in April in order to meet guidelines set by HUD.
- 7) With regards to ACHA, can you provide length of service, background, and depth of government experience for each key member?

Clarification requested and clarified to: how long the key people have been in their positions with the Authority, are they experienced or new?

 - a) The following key personnel have been with ACHA as noted: ED 16-years, CFO 12-years, DOO 21-years, Dir. of PH 8-years, Dir. of HCV 5-years, Board Chair 12-years and Board Vice-Chair 12-years.
- 8) Are there significant changes in federal funding anticipated for the current year? How many federal programs are expected? Were there any findings that will require follow up?
 - a) We do not expect any significant changes in federal funding. The federal programs under this audit are listed in the RFP. There were no findings.
- 9) What single audit programs were identified as major programs during the past two audits? Are federal dollars expended expected to be consistent with prior years?
 - a) Major programs are Public Housing including CFP funding and the Voucher programs. Federal dollars are expected to be consistent with prior years.
- 10) Outside of the audit process, what does ACHA find/define value from its auditors?
 - a) We appreciate having an experienced resource with knowledge of government programs including Public Housing, Housing Choice Vouchers and tax credits.
- 11) What part of the audit process would ACHA like to improve over the past audits?
 - a) We have been pleased with our past auditor.